

Minister for Music and Worship

Position Description

Position Title:	Minister for Music and Worship
Classification:	Full-time Ministerial
FLSA Status:	Exempt
Reports To:	Executive Director
Adopted:	April 27, 2008
Revised:	May 31, 2017, August 31, 2025

Summary: The Minister for Music and Worship is responsible for planning, directing, coordinating, and evaluating the Music and Worship Ministry of Tabernacle Baptist Church.

Qualifications:

1. **Education:** A Master of Divinity or Master of Music from an accredited seminary or university.
2. **Experience:** Minimum of 5 years of experience in Music ministry or related fields, with a proven ability to lead congregational worship and conduct choral and instrumental ensembles.
3. **Spiritual Commitment:** A committed and growing follower of Jesus Christ who is in agreement with Tabernacle Baptist Church values and mission and has a passion for worship ministry. A strong personal prayer life, a servant-hearted attitude, and a desire to lead people into a vibrant life of worship.
4. **Skills & Competencies:** Strong leadership, organizational, and communication skills. Ability to engage and inspire congregants and music ministry participants. Experience in orchestrating, planning, and leading worship events, programs, and rehearsals. Demonstrates an aptitude for collaborating with other staff and volunteers, self-disciplined pursuit for achieving goals, high sense of personal and professional achievement.
5. **Personal Characteristics:** A heart for creating opportunities for unified worship experiences that deepen the spiritual life of the congregation. Possesses a desire to see congregants grow in their relationship with Christ. A team player who works well with church staff, leadership, volunteers, and ensemble participants. Flexible, energetic, creative, and patient. Strong problem-solving abilities and a proactive mindset. Must comply with the background check requirements.

Duties/Responsibilities:

1. Oversee all music programs for adults, youth, and children including choirs, ensembles, chorales, handbells, orchestra, praise band, etc.
2. Collaborate with the Senior Pastor to plan and conduct music for Tabernacle Baptist Church's worship services.
3. Collaborate with the Media & Communications Manager to support audio-visual needs for all worship events and other special services (e.g. visual presentations, sound, video, lights).
4. Coordinate the implementation of music programs for preschool, children, and youth in close collaboration with the Director of Children's Ministry and Minister to Students.
5. Schedule rehearsals for all choirs, orchestras, ensembles, musicians, vocalists, etc.
6. Coordinate the scheduling of vocalists and musicians for worship services.
7. Plan musical worship services at special times during the year (e.g., Christmas, Easter, Independence Day, etc.).
8. Recruit, train, and support leaders of Music Ministry programs and activities.
9. Develop and administer policies related to the Music Ministry.
10. Oversee budget expenditures for the Music Ministry and submit annual budget requests to the Finance Committee.
11. Supervise the Ministry Assistant for Music and Worship, Organist, Pianist, and Music Ministry Aides.
12. Supervise the purchase and maintenance of all musical instruments.
13. Supervise the upkeep and maintenance of the music library.
14. Assist all assigned teams in the performance of their duties.
15. Represent Tabernacle Baptist Church in the community and affiliated organizations.
16. Serve as a member of the Pastoral Team and perform other duties as assigned by the Senior Pastor and/or Executive Director.